

Food Vendor Registration

Event Timing: September 28th 2019, 10:00am - 7:00pm
Application Deadline: June 30th, 2019
Event Address: Goethe Institut, 5 Fidel Castro Street, Windhoek
Entrance fee: N\$40, with children under 10 for free
Stall setup: 07:00 until 09:30 on the day of the Namibia Arts Fair

Application Process

1. Complete application form
2. Once your application has been approved, you will be notified and invoiced accordingly.
3. Provide proof of payment within 30 days to secure your stall. After 30 days of receiving your invoice, your stall will no longer be held for you.

All stall payments must be finalized by August 31st, 2019.
Contact us at namartsfair@gmail.com and follow us on Facebook at <https://www.facebook.com/NamibiaArtsFair>

* Required

1. Email address *

2. Company Name *

3. Contact Person (Full Name) *

4. Email *

5. Phone Number *

6. Food Items Offered *

7. Alternative Dietary Options Offered

Check all that apply.

- None
- Vegetarian
- Gluten-free
- Other: _____

8. How did you hear about this opportunity? *

Mark only one oval.

- Newspaper
- Radio
- Social media (Facebook, Twitter, Instagram, Whatsapp)
- Word of Mouth (Friend, Family, Colleague)
- Other: _____

Terms & Conditions

The following categories are allowed: food, snacks, desserts, soft drinks, beer, alcohol, wine, cocktails.

Fees charged per stall: N\$650 for a 9 meter square stall.

Applying for a stall is at your own risk. Organizers can't be held liable for cancellation or bad turn out for unforeseen circumstances.

Electricity is being provided. However, stall vendors will be responsible for bringing their own extension cables.

No shading will be provided, so please bring your own shading devices (umbrellas, gazebos, etc.).

All stalls are responsible for their own bins and garbage bags.

Volunteers are available to assist in setup, but no volunteers will be available to assist with any cleaning or running of stalls once the Arts Fair has begun.

No parking is available.

Stall holders are required to remain open until the official closing time of the markets. Stall areas must be vacated within one hour of official closing time.

If you do not show up, or show up late, you will be fined N\$800.

If your stall area is not clean after pack up, you will be fined N\$800.

If you have any issues submitting this form, you can also request a PDF version from us via email: namartsfair@gmail.com. Print the form and fill it out, then email it to us. We will send an email to confirm receiving it.

9. Do you agree with the Terms & Conditions? *

Check all that apply.

- Yes

10. Please sign your digital signature (full name) confirming you understand the terms & conditions. *

A copy of your responses will be emailed to the address you provided